

Title: Vacancies Policy	Number:
Cross Reference: Bylaws Article 5, Section 15	
Approved by: Texas State Council BOD	Origination Date: 7/16/2021
Revised by: Bylaws & Policy Committee	Approval Date: 12/2023
	Revision Date: 08/23/2023

I. POLICY PURPOSE:

Provide a guideline for the Texas State Council Board of Directors to follow should board position vacancies occur.

II. POLICY BACKGROUND:

The Officers of the Texas State Council are the same as Texas State Council Board of Directors and shall be the President, President-Elect, Secretary, Secretary-Elect, Treasurer, Treasurer-Elect, Four (4) Directors, and Immediate Past President.

The Qualifications, Elections & Term, Vacancies, Resignation and Removal are described in Article V of the Bylaws of the Texas State Council.

III. PROTOCOL/PROCEDURE:

1. If the office of president becomes vacant, the president-elect:
 - a. Shall succeed to the office of president for the unexpired term, and
 - b. Shall subsequently serve the one (1) year term of office of president to which elected.
2. If the office of president-elect becomes vacant, until such time as a special election is held, the office may be temporarily filled by a current member of the BOD as approved by a majority vote of the BOD, or the office may remain vacant.
3. In the event that the office of president and president-elect are vacated during the same year:
 - a. The BOD shall appoint an acting president to serve for the remainder of the term.
 - b. The election of both president and president-elect will be held at the next scheduled election or a special election as determined by the BOD.
4. If the office of secretary becomes vacant, the secretary-elect:
 - a. May succeed to the office of secretary for the unexpired term, and
 - b. May subsequently serve the remainder of the term of office of secretary to which elected.

- c. In the event there is no secretary-elect, until such time as a special election is held, the office may be temporarily filled by a current member(s) of the BOD as approved by a majority vote of the BOD.
5. If the office of treasurer becomes vacant, the treasurer-elect:
 - a. May succeed to the office of treasurer for the unexpired term, and
 - b. May subsequently serve the remainder of the term of office of treasurer to which elected.
 - c. In the event there is no treasurer-elect, until such time as a special election is held, the office may be temporarily filled by a current member(s) of the BOD as approved by a majority vote of the BOD.
6. A vacancy in the position of director may be filled by the individual who received the next-highest number of votes in the previous election, remain vacant, be appointed by the BOD or may be filled by a special election as approved by a majority vote of the BOD.
7. In the event that the office of president is vacated, the immediate past president may remain as immediate past president for a second term, or the office may remain vacant as approved by a majority vote of the BOD.
8. If the office of Immediate Past President becomes vacant, a previous Texas State Council Past President will be appointed by the Texas State Council President and approved by a majority vote of the BOD.
9. If the office of Secretary-Elect or Treasurer-Elect becomes vacant, until such time as a special election is held, the office may be temporarily filled by a current member(s) of the BOD, appointed by a majority vote of the BOD, or may remain vacant.