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| Title: Committee - Parliamentarian | Number: |
| Cross Reference: | |
| Approved by: Texas State Council BOD | Origination Date: 10/07/2023 |
| Revised by: Bylaws & Policy Committee | Approval Date: 6/2024 |
| | Revision Date: 1/2024 |

I. PURPOSE:

PARLIAMENTARY AUTHORITY: The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern the Texas State Council ENA in all cases to which they are applicable and in which they are not inconsistent with the bylaws and any special rules of order ENA may adopt.

II. BACKGROUND/DEFINITIONS:

The parliamentarian is a non-voting member who is appointed by the president of Texas State Council ENA and ratified by the executive board of Texas State Council ENA. The parliamentarian serves as an advisory role to the board and may attend BOD meetings.

III. PROTOCOL/PROCEDURE:

Parliamentarian Qualifications:

- a. Current Texas State Council ENA member.
- b. Current license to practice as a registered nurse.
- c. Is an active member of the Texas State Council ENA and has attended at least one (1) Texas State Council ENA meeting within the past year.
- d. Well versed in Robert’s Rules of Order, Newly Revised.

Term of Office:

The parliamentarian serves at the discretion of the president and the BOD.

Parliamentarian Duties:

- a. Serves as the section authority and consultant to the president on procedural matters.
- b. Has a working knowledge of parliamentary law and gives opinions based on it, not on personal feelings.
- c. Must be able to gain the confidence of others, since he or she may be called on to settle controversial issues.
- d. Calls attention to any errors in procedure, but has no authority to enforce ideas or rulings.
- e. Serve as an active member of the Bylaws Policy and Procedures committee.