

Title: Committee: Quality, Safety, and Injury Prevention (QSIP) Committee	Number:
Cross Reference: Core Committee	
Approved by: Texas State Council Board of Directors	Origination Date: 04-22-2022
Revised by: QSIP Committee	Approval Date: 09/18/2022
	Revision Date:

I. PURPOSE:

To establish the Quality, Safety, and Injury Prevention (QSIP) Committee as a Standing Committee of the Texas State Council Emergency Nurses Association (Texas ENA); and to describe the Committee’s membership and responsibilities.

II. BACKGROUND/DEFINITIONS:

The Quality, Safety, and Injury Prevention (QSIP) Committee provides subject matter expertise and a concentrated focus on issues related to practice, quality, safety, injury prevention and wellness. Texas ENA may provide resources, develop programs, and lead projects that empower emergency nurses to integrate quality, safety, injury prevention, and wellness into their everyday practice and become leaders within their institutions and communities. Texas ENA will collaborate with local, regional and national organizations on topics and projects relevant to the specialty of emergency nursing.

The Quality, Safety, and Injury Prevention (QSIP) Committee was formerly known as the Injury Prevention Committee.

1. Membership: Current active ENA member

2. Qualifications of Chairperson/Vice-Chair:

- a. Have attended at least two (2) Texas State Council General Assembly meetings in the previous year;
- b. Current active ENA membership;
- c. Current professional nursing licensure in the state of Texas;
- d. Certified Emergency Nurse (preferred); and
- e. Knowledge of current quality and safety initiatives.

Terms of Office: 3 years

- a. Year 1 – Vice Chair with Chair
- b. Year 2 – Chair
- c. Year 2 – Chair with Vice-Chair

- 3. Composition:** The QSIP Committee shall consist of the following who shall be appointed by the Texas State Council President and approved by the Texas State Council Board of Directors (BOD)
 - a. Chair
 - b. Vice Chair
 - c. Committee members
 - d. State Council BOD Liaison

- 4. Vacancies**
 - a. Chair – Filled by the current Vice-Chair
 - b. Vice-Chair – Appointed by the Texas State Council President and approved by the Texas State Council BOD.

III. PROTOCOL/PROCEDURE:

The QSIP Committee will:

1. Disseminate QSIP information to local Chapter members in a timely manner.
2. Attend Committee meetings.
3. Share your individual expertise with the committee.

The **QSIP Chair** has the following responsibilities:

1. Develop and distribute meeting agendas and reports from committee meetings.
2. Conduct and chair Committee meetings quarterly and as needed to complete identified tasks.
3. Deliver a quarterly written and oral report on behalf of the committee at State General Assembly meetings. Written reports must be entered into Google Drive or other state specified means.
4. Develop and submit for approval an annual committee budget.
5. Serve as mentor to Vice-Chair.
6. Maintain a close liaison with Board Members.
7. Serve as the Texas ENA liaison to the ENA Quality and Safety Advisory Council.
8. Foster relationships with community and professional groups to promote quality, safety, and injury prevention.
9. Facilitate local chapter reporting at least one injury prevention activity per year.
10. Provide one state sponsored injury prevention course every other year.

The **Vice Chair** has the following responsibilities:

1. Assist the Chair as requested with the above duties.
2. After serving as Vice-Chair, be willing to seek appointment as Chair the following year at the discretion of the Texas State Council BOD.

The Committee **Members** have the following responsibilities:

1. Assist the chairperson in meeting the committee's purpose and charges.
2. Disseminate QSIP information to local Chapter members in a timely manner.
3. Attend Committee meetings.
4. Share your individual expertise with the committee.

References:

1. Texas ENA Standard Operating Procedures
2. National ENA Volunteer Group Manual Volunteer Handbook