

Title: Committee: Council of Presidents	Number:
Cross Reference: Ad Hoc Committee	
Approved by: Texas State Council Board of Directors	Origination Date: 04-09-2021
Revised by: Council of Presidents Committee	Approval Date: 10/09/2021
	Revision Date:

I. **PURPOSE:**

The Council of Presidents has two functions. The primary goal is to establish a workspace to innovate and discuss new concepts for the current chapter leaders and to mentor new leaders. The second goal is to solicit, nominate and validate qualified candidates for the Texas ENA Board of Directors (BOD).

II. **BACKGROUND/DEFINITIONS:**

Membership

- a. Current active ENA member.
- b. Members of the committee are past and current Texas ENA presidents, current Texas ENA board, and current presidents of Texas ENA chapters.
- c. Others may attend the committee meeting as non-voting guests.

Qualifications of Chairperson/Vice Chair

- a. The chairperson is the Texas ENA state council immediate past president.
- b. The vice chair is the Texas ENA state council president.
- c. Term of Office: 1 year

Composition

The Council of Presidents Committee shall consist of the following who shall be appointed by the Texas State Council President and approved by the Texas State Council Board of Directors (BOD):

- a. Chair
- b. Vice Chair
- c. Committee members
- d. State Council BOD Liaison

Vacancies

- a. Chair – Filled by the current Vice-Chair.
- b. Vice-Chair – Appointed by the Texas State Council President and approved by the Texas State Council BOD.

II. PROTOCOL/PROCEDURE:

1. The committee shall comply to the general duties as described above.
2. The committee shall solicit and vet candidates for the state council board of directors. The positions are president elect, secretary elect (even years) or treasurer elect (odd years), and one director.
3. The committee shall review the application form periodically, and update as necessary to comply with all bylaws, policies, and procedures.
4. The committee shall review all applications to assure that candidates qualifications are met, as specified in Texas ENA bylaws, policies, and procedures.
5. Chairperson shall provide a slate of candidates to the media chairperson for publication in the third-quarter newsletter.
6. Chairperson shall present the slate of candidates to the fourth-quarter Texas ENA General Assembly and conduct the election with the assistance of select committee members.
7. Texas ENA President shall ratify and announce the results of the election.

The Council of Presidents committee Chair has the following responsibilities:

1. Chairperson shall provide a slate of candidates to the media chairperson for publication in the third-quarter newsletter.
2. Chairperson shall present the slate of candidates to the fourth-quarter Texas ENA General Assembly and conduct the election with the assistance of select committee members.
3. Develop and distribute meeting agendas and reports from committee meetings.

4. Conduct and chair Committee meetings quarterly and as needed to complete identified tasks.
5. Deliver a quarterly written and oral report on behalf of the committee at State General Assembly meetings. Written reports must be entered into Google Drive or other state specified means.
6. Develop and submit for approval an annual committee budget.
7. Serve as mentor to Vice Chair.

The Council of Presidents committee Vice Chair has the following responsibilities:

1. Assist the Chair as requested with the above duties.
2. After serving as Vice-Chair, be willing to seek appointment as Chair the following year at the discretion of the Texas State Council BOD.

The Council of Presidents committee Members have the following responsibility:

1. Assist the chairperson in meeting the committee's purpose and charges.

References