



Texas State Council

**Texas ENA State Council**  
 October 13<sup>th</sup>, 2018 9:00am – 4:00pm  
 Arlington, Texas  
 Texas Health Arlington Memorial Hospital

## Texas ENA 4<sup>th</sup> Quarter Business Meeting Minutes

**Board Members Present:**

- President Steven J Jewell, BSN, RN, CEN, CPEN, San Antonio Chapter
- President-Elect Melanie Aluotto, MSN, RN, CEN, NEA-BC, Houston Chapter
- Treasurer Dan DiDonato, BSN, RN, CEN, 10-59 Chapter
- Treasurer-Elect Polly Johnson, RN, West Texas Panhandle Chapter
- Secretary Carol Twombly, MSN, RN, San Antonio Chapter
- Director Jody Bauer, MBA, MSN, RN, Dallas County Chapter
- Director Chrissie Richardson, MS, RN, CEN, CPEN, Central Texas Chapter
- Past-President Marcia Fuller, MAHN, BSN, RN, CEN, CPEN, Rio Bravo Chachalacas Chapter
- Parliamentarian Barry Hudson, BSN, RN, CPEN, Tarrant County Chapter

**See Sign-in sheets for:**

- Past Presidents
- Delegates
- Committee Chairs
- Guests

**Attendees on WebEx** Christine Russe, Jeni Milton, Jenny Noble, Rhonda Manor Coombes, Scott Stover

### Minutes

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- 1. Call to order ..... Steven J Jewell  
 Meeting was called to order at 0900
- 2. Invocation ..... Barry Hudson
- 3. Parliamentary procedure ..... Barry Hudson  
 Guests may participate in the discussion when identified by the President, but are not allowed to vote.
- 4. Official delegate count ..... Barry Hudson  
 There was a quorum present
- 5. Approval of agenda (vote required) ..... Delegates
  - a. Additional 5 minutes discussion times were added to the following agenda items: Mentoring, Bylaws and SOPs, Position Statement.
  - b. The 50<sup>th</sup> Anniversary was added as an agenda item under Members Open Discussion.
  - c. Minor spelling errors needed corrected.
  - d. Agenda was approved with additions and corrections.
- 6. Approval of July 13-2018 minutes (vote required) ..... Delegates  
 Minutes were approve with minor change in the location of meeting.
- 7. Introductions..... All present
  - a. Past state presidents
  - b. Recognition of CEN, CPEN, CFRN, CTRN, TCRN, SANE, and FAEN/FAAN, others

- c. Members and guests, first time attendees
- d. National Board Members – Chris Dellinger, MBA, BSN, RN, FAEN was present and provided an overview of what is going on at ENA
  - 1) Auto-renew: Electronic setup is available, can do partial payments
  - 2) Regional Symposiums: Spring in Las Vegas; Fall in Orlando – registration for the fall symposium is still open.
  - 3) Day on the Hill: Had 43 states participate with 167 members attending. Had 300 meetings with representative discussing healthcare issues including 2 bills in the House and 3 bills in the Senate
  - 4) ENA Foundation: State challenge raised \$198, 000. All states participated and 87% of the states increased their donations.
  - 5) Pave the Way: First phase of the Brick laying has started.
  - 6) Latest:
    - 1) Scholarships: Winners will be awarded at national
    - 2) ENA 50<sup>th</sup> Anniversary will be held in Las Vegas in 2020. General Assembly on Sept. 8-9, Scientific Assembly on Sept 9-11. Conference steering committee has already started
    - 3) Government Relations - pushing bills which effect nursing and healthcare,
    - 4) Workplace violence legislation has passed in 3 new states
    - 5) New Practice Resources, 8 Position Statements and 1 topic brief are posed on the website
    - 6) Lantern Awards: 46 applications with 19 recipients. Winners are listed on the website
    - 7) Follow the Flame – may continue in 2019
    - 8) National offices moved in June to 930 E Woodfield Road Schaumburg, Ill. Building has an open concept. Tours will be available during 2019 SCLO
    - 9) 2019 SCLO will be held Jan 24th-26th in Chicago
    - 10) 2018 Organizational Goals are on the website
    - 11) Website – trying to get it to be a more user friendly website
  - 7) Next
    - 1) ENPC – 5th ed. just rolled out
    - 2) CEN review manual 5th ed – coming in Sept.
    - 3) Conference on Demand – on website conference sessions, posters contact hours.
    - 4) Culture Exchange trip to Norway / Poland is under way
    - 5) EN 18 – 4000 attended
    - 6) EN 19 Sept 28th – Oct. 2nd in Austin. General Assembly is Sept. 28th – 29th. Can register ‘early’ even if didn’t attend EN18
    - 7) Get involved. Local, state, national
    - 8) Call for committees just finished.
    - 9) ENA Connection has app for phone
    - 10) 2020 member challenge membership – winner will be recognized
    - 11) ENA Brand Launch – new logo rolled out, changes in state, chapter logos will be available soon.



Note: Logo colors are not accurate

- 8. Board reports
  - a. President Steven J Jewell
    - i. See report
    - ii. SLCO need to reserve space now for Chapter and State presidents, president-elects, treasurers and secretaries. ‘Hamilton’ will be playing in a local theater – will try to get a group together to go – if interested in going email Steven Jewell.
  - b. President-Elect Melanie Aluotto
    - i. See report
  - c. Treasurer Dan DiDonato
    - i. See report
    - ii. Financials are deferred until later in the meeting
    - iii. East Texas Chapter is no longer at risk. Have reestablished a Chapter board and held a successful meeting

- d. Treasurer-Elect Polly Johnson
  - i. See report
  - ii. El Paso is now in compliance
- e. Secretary Carol Twombly
  - i. See report
- f. Director Jody Bauer
  - i. See report
- g. Director Chrissie Richardson
  - i. See report
  - ii. Need to identify criteria and description of 'at risk' chapters
- h. Past-President Marcia Fuller
  - i. See report
  - ii. Last year on board,
  - iii. Was contacted by Serena Frederick Specialist of Poison Information II Southeast Texas Poison Center which includes East Texas 296, Golden Triangle 335, Gulf Coast 435, Houston 195 &, Texas 10-59. Is willing to be a source for education at meetings by a poison control assigned person. Marcia will email the impacted chapter presidents.
- i. Parliamentarian Barry Hudson
  - i. See report
  - ii. Last day as Parliamentarian and ending 12 years on the TxENA Board.

9. Chapter reports:  
See Chapter Reports

**Action Section – votes required**

- 10. Treasurer's Report ..... Dan DiDonato
  - a. See Financial Report – Based on September 30, 2018 Q3 finances:
    - i. Morgan Stanley Smith Barney: Increased in Q3 of but the gain has now decreased due to changes in the stock market.
    - ii. Total Asset Change: Had a small deficit at the end of Q3 which was due to the payment of the delegate checks.
    - iii. Finances Overall: the State is doing very well.
 Financial Report approved.
  - b. Working Budget / Balance Work Sheet as of September 30, 2018
    - i. Income - 80.2% of planned budget
      - 1) ENPC / TNCC doing well
        - a) ENPC – 86.6%
        - b) TNCC – 91.9%
      - 2) Membership – 71.2%, which is less than anticipated. Should see increase due to membership drives.
    - ii. Expenses – 73.7% of planned budget.
      - 1) Overage in board travel
      - 2) Committees well on target
      - 3) Delegates at 125% due to increase of delegate stipend over initial budgeted amount
      - 4) General Assembly Committee under budget due to less money spent for 'gifts'.
  - c. Proposed 2019 budget:
    - i. See report
    - ii. Income:
      - 1) Grants: This line item has been added due to the addition of the Association Operations Manager (AOM) and potential for obtaining grant(s)

- 2) ENPC/TNCC: Increased. Discussion: Are starting new editions. Historically usually have dip in revenue which may result in being under budget for 2019. In addition the format is different so people may opt out of taking it early in the year. Decision: Will leave numbers the same as 2018.
- 3) Smith Barney: Has been made a separate line item. 2019 Scholarship monies will be shifted to Smith Barney until the scholarships checks are actually written. This will allow the monies to obtain a higher interest; 15% with Smith Barney vs 5% in savings account.
- 4) Gala: Have added income due to anticipated sponsors
- 5) Media: Income budgeted is due to proposed media ads on the website and in the Newsletter
- 6) Meeting Planning: Less monies budgeted due to number of exhibitor in 2018.  
Discussion: Need to determine how to allow smaller vendors/exhibitor to participate but not at Alliance prices.
- 7) Professional Education: There will be a course in 2019 but do not anticipate associated income
- 8) Corporate Alliance Sponsors: Had 3 for 2018. Budgeting for 10 in 2019 due to having AOM.

iii. Expenses;

- 1) Board Expenses: Name changed from Board Travel. Increased due to inclusion of AOM salary, travel, and business expenses. Also Board travel increased slightly in 2018
- 2) Chapter Support: Increased due to higher 2018 expenditures.
- 3) General Assembly Committee: Will include monies for delegated stipends, funds for 2019 General Assembly gifts / pins and committee expenses.  
Discussion: Delegate funding due to the General Assembly being in Austin is budgeted for \$900/delegate. It is being kept at this amount due to the cost of travel for some delegates. Expenses will need to be turned in to the Treasurer.
- 4) Delegate Assistance increased due to 2018 funding.
- 5) ENA SCLO expenses increased due to being in Chicago. Have budgeted for 20 people.
- 6) Texas Leadership Orientation increased to allow for \$150/night x 3 nights in Austin for 1 chapter delegate/chapter.
- 7) Committees received what they asked for:
  - a) Government Affairs: Increased due to addition of Legislative Liaison.
  - b) Resolutions Committee: This committee was reinstated and as such is a separate line item. Since Barry Hudson is the chair of this committee and the General Assembly Committee, there are no expenses for this line item.
- 8) Texas Endowment Fund: Decreased due to the need to shift money into General Assembly line item and to balance budget. Additional monies can be donated if there is additional income.
- 9) Tax Preparation: Increased due to actual cost of tax preparation in 2018.

**2019 Proposed Budget approved.**

11. Mass Marketing Tools (Mail Chimp) .....Melanie Aluotto. & Bre Ward  
Due to size of organization, TxENA needs a more efficient mechanism to contact member state wide. Delegates were showed a demonstration of Survey Chimp – using email re ER Nurses Week. Cost of this program would be approximately \$50+tax = \$620/yr. Would result in less work, more information accessible to members. Discussion. Multiple reports available and functions available. Has link into other programs like EventBrite. Has members confidentially and opt out option. Chapters can take advantage of the program. If under 2000 emails consistently sent there is no cost.

**Motion from Media Committee:** Purchase Mail Chimp for TxENA. Approved

**Lunch:** Presentations by Abbott Istate and City Ambulances.

**Informational Section**

12. Chapter Compliance ..... Carol Twombly  
See report.
13. Legislative Lobbyist Update..... Cassandra Campbell

Deferred to Government Affairs Committee report

14. Association Operations Manager update ..... Melanie Aluotto
- a. Candidates were narrowed down based on experience with nursing, association and grants writing. Members of the Board interviewed the remaining 4 candidates.
  - b. Have started contract negotiations with leading candidate, Liza Bailey who is currently reviewing the contract.
    - i. Has Master in Business Administration and Development
    - ii. Experience with associations grants writing including federal grants
    - iii. Participated in various fundraising galas
  - c. ENA wrote our contract due to the legal language involved and business requirements. If TxENA wishes to change any of the content, it was suggested we hire an attorney.
  - d. Contract:
    - i. Contracted part-time employee with salary based on work accomplished not hours.
    - ii. AOM will sit on board as non-voting members. This requires Bylaws change
    - iii. Accomplishments / Key metrics listed in the contract include:
      - a) Secure minimum of ten alliance members.
      - b) Search, review, and potentially submit grant opportunities for TxENA to offer educational events. These applications will be in collaboration with a specific board member(s) as liaison.
      - c) Coordinate with the TxENA webmaster in ensuring accuracy of website and social media outlets.
      - d) Assist with committee assignments and charges as approved and discussed by the Texas ENA Board of Directors.
      - e) Coordinate with the board of directors and Professional Education Committee to implement a minimum of one educational event in 2019.
      - f) Coordinate with TxENA Legislative Liaison to communicate tracked bills introduced in the Texas legislature relevant to emergency nursing practice.
      - g) Work with Membership Committee to facilitate increase of TxENA membership of 2% by end of 2019.
      - h) Coordinate with General Assembly Committee to facilitate the TxENA state ambassadors plan for EN19; attend EN19 onsite to assist in coordination of host assignments.
      - i) Facilitate update of TxENA's strategic plan and monitor congruence with National ENA's strategic plan.
      - j) Monitor and assure National ENA Board and Delegate actions are brought to the Texas ENA Board of Directors attention in a timely manner.
      - k) Participate in phone calls between contractor and Tx ENA President monthly or as needed.
      - l) Present a minimum of three (3) new or improved, means to conduct business or improve membership/community relations.
      - m) Assured posting of meeting agendas to TXENA website—two weeks prior to each quarterly meeting.
      - n) Assure posting of meeting minutes to TXENA website—three weeks following each quarterly meeting
15. CPEN Review Course Report ..... Justin Millici & Dan DiDonato.  
Program was a huge success with 25 attendees and great evaluations from participants. The course made money.
16. SOP defining "At Risk" Chapters ..... Jody Bauer & Crissie Richardson  
Criteria to determine if a chapter is 'at risk' need to be identified. Definitions / criteria for active, at risk, deactivated are either not current or are absent. . Will put together a taskforce to review the problem and make recommendation regarding content of an SOP. More info in February, 2019.
17. Brazos Valley SIG update ..... Denna Cerezo

- a. Had membership drives. Signed up 12 new members but since Brazos Valley is a SIG the members aren't officially assigned to them.
- b. Have Email list but haven't used it yet. Have a list of College Station members and will reach out to them.
- c. Have a bank account.
- d. Working on 501(c)3 status but need help.
- e. Using Facebook. Will use Facebook as the SIGs 'newsletter'

18. 2019 Strategic Plan ..... Melanie Aluotto

- a. Melanie provided a draft 2019 Strategic Plan. Plan is based on the ENA Quality and Safety Pillars. Examples:
  - i. Community: Promote and encourage chapter delegate attendance at Texas ENA quarterly meetings, increase membership.
  - ii. Knowledge: It is important to develop a good marketing plan. Propose the submission of a poster presentation for national from State Councils. Suggestion - present poster on hiring of AOM and how it helped us for 2020 national
  - iii. Quality/Safety: Promote Lantern award. Texas needs to promote our organization and be seen as a leader.
  - iv. Advocacy: Assisted by legislative liaison
  - v. Infrastructure: Communication technology to ensure all members are reached
- b. Additional goals: Obtain grants, promote organization's name, promote education
- c. Final draft will be posted on the website for membership to review and comment. Need feedback before 2019

19. Chapter Indemnification Insurance ..... Dan DiDonato

Spoke to various insurance companies and Jim Fete at ENA. It would cost the State approximately \$3000 to cover all chapters. Need to discuss this with the various chapters to ensure policy would cover revenue. Discussion: Did not budget for this item but could make changes if needed.

20. TxENA as a CNE Approver update ..... Kris Powell / Kayla Cehand

To become an ANCC CNE Approver requires \$7,000 up-front costs for the first year and an annual fee thereafter. In addition, an extensive, dedicated manpower requirement would be needed to ensure ANCC requirements were met by both those hosting the CNEs and the TxENA as CNE Approver. Recommendation: not to pursue TxENA becoming a CNE Approver. There may a way meet the needs of the chapters by establishing a 'grant' to help to pay for CNE fees. Discussion.

**Motion:** Do not pursue TxENA becoming a CNE Approver: Approved. Investigate the 'grant' option.

**2019 Texas ENA Budget – Action Required**

21. TxENA 2019 Budget Proposal ..... Dan DiDonato  
Completed during Finance Report

**2019 Texas ENA Elections**

22. 2019 TxENA Board of Directors Elections ..... Marcia Fuller

- a. All candidates were validated prior to accepting them as candidates and the voting. Each candidate was allotted 3 minutes for a presentation regarding their qualifications.
- b. President-Elect:
  - i. Candidates:
    - 1) Jody Bauer, MBA, MSN, RN, Dallas County Chapter
    - 2) Dan DiDonato, BSN, RN, CEN, 10-59 Chapter
    - 3) No nominations from floor

**Motion:** Close nominations. Approved

- ii. New President-Elect: Dan DiDonato

- c. Texas ENA Secretary-Elect:
  - i. Candidates

- 1) Courtney Edwards,, DNP, MPH, Rn, CCRN, CEN, TCRN, Dallas County Chapter
- 2) Debra Rodriguez, MSN, RN, Austin Chapter
- 3) Bre Ward, BSN, RN, CEN, Dallas Chapter
- 4) No nominations from floor

**Motion:** Close nominations. Approved

- ii. New Secretary-Elect: Bre Ward

d. Texas ENA Director

i. Candidates

- 1) Yvonne Moseley, MSN, RN, CEN, San Antonio Chapter
- 2) Kelsea Bice, MSN, RN, CEN, Houston Chapter
- 3) Shawntay Harris, Central Texas Chapter - Nominated from the floor

**Motion:** Close nominations. Approved

- ii. Runoff election between Yvonne Moseley and Shawntay Harris held

- iii. New Director: Yvonne Moseley

**Motion:** Destroy the ballots. Approved

e. 2019 Board of Directors:

Based on the officer elections, the 2019 Board of Directors will be:

President	Melanie Aluotto
President-Elect	Dan DiDonato
Treasurer	Polly Johnson
Secretary	Bre Ward
Director	Chrissie Richardson
Director	Yvonne Moseley
Past-President	Steven J Jewell

23. Swearing in of new officers ..... Steven J Jewell

Newly elected 2019 officers were sworn in.

24. President's Award was presented to Steven Jewell by Marcia Fuller

25. Briefing from Academy of Nursing..... Vicki Patrick

The ENA Mentor Program is open to all ENA members. It is a long term mentoring or coaching program any member can use if they need help with projects or issues. Any ENA member can sign up for a mentor, and it is easy sign up to be a mentor. Let your memberships know about the program. To review information about the program go to ENA.org/mentor

26. 2019 Parliamentarian.....Barry Hudson

- a. Kris Powell has accepted the position of Parliamentarian in 2019
- b. Barry Hudson was thanked for his long years of service as TxENA Parliamentarian and Board member

27. Committee updates

a. Awards & Honors ..... Christine Russe/Jody Bauer

- i. The Awards Gala, theme -'Boots and Suits', was held with 60 attendees. Cam Brandt was the MC. Comments from attendees indicated the buffet was enjoyed. The Hilton contract was paid, and the \$1500 bar bill was also paid.
- ii. Need chair elect for committee in 2019

- b. Bylaws & SOPs ..... Karima Durrazai
  - i. ENA has changed their bylaws which will necessitate review of Texas Bylaws.
  - ii. Chapter bylaws were all reviewed by the committee and recommendations were sent to the chapters by email.
  - iii. Reviewed and updated the Tx ENA Bylaws based on ENA bylaws. Will send out /post to look at on the website. Will review changes in Feb 2019.
  - iv. SOP is still being working on. Will be posted by next week on website.
  - v. Article 12-13 on indemnification is under research regarding state getting this insurance for the chapters.
  - vi. SOP regarding 'at risk' chapters is being developed.
  - vii. Proposed changes due to the need to add the Association Operations Management to the board as a non-voting member are being developed and will be posted on the website. Changes will be voted on in February 2019.
- c. Council of Presidents ..... Marcia Fuller
  - i. Texas Legacy Circle Award – will establish task force to determine how to help eligible members complete the application.
  - ii. Day of Service will continue in 2019
  - iii. 'Outreach to Teach' program still has money available this year to help with CNEs.
  - iv. Will work on establishing relationships with student groups, ACEP, etc.
- d. Free Standing ERs ..... Chris Veal
  - i. Finalizing position statement will be sent out.
  - ii. Working with Govt. Affairs regarding free standing legislation.
  - iii. Would like to present something in Austin 2019.
  - iv. Resolution passed.
- e. General Assembly ..... Barry Hudson
  - i. Thanks to the delegates who assisted in handing out the tumbler. The tumblers were an excellent gift choice
  - ii. 2019 Austin gift – looking at a water proof blanket as well as other items.
  - iii. New delegate shirts to celebrate 50<sup>th</sup> Anniversary are being investigated. Would be in budget for 2020.
  - iv. Host state usually has a state pin – looking at design for 2019. Checking with national regarding selling the pin at the state booth. More info to come.
  - v. Will have 57 delegates each year.
- f. Government Affairs..... Cassandra Campbell/Crissie Richardson
  - i. Kevin Stewart has done a great job so far for TxENA.
  - ii. Displayed Emergency Nurses Week Proclamation signed by Governor Greg Abbott.
  - iii. Taking proposal to NLAC on Nov 10<sup>th</sup> regarding staffing ratios at free standing facilities. Will get more info on the bill this will be attached to.
  - iv. GETAC – heard back from Governor's office regarding the need to have nurse on the committee – indicated support. Will try to get this item on the docket in 2019. According to Kevin Stewart, Legislative Liaison, need to partner with someone. Multiple options for partner with law enforcement, mental health, etc. Will try to get trauma surgeon and ENA nurse. Motion: Legislative Liaison to partner with mental health.

**Motion: approved.**
- g. Injury Prevention ..... Jeff Carico/ DeAnne Gillespie
  - i. 2019 Chair elect – DeAnna Gillespie
  - ii. Per the committee charter, wish to help facilitate an injury prevention event per quarter by each chapter. This information should be added to the chapter's quarterly report.
  - iii. Will do Falls Prevention in Austin on Feb. 7, 2019 from 4pm-6pm, followed by a Stop the Bleed course 6pm - 8pm. Cap is 50 seats for each course.
- h. Meetings & Planning ..... Debra Rodriguez
  - i. A 4 hours Government Affairs course will be held at the TxENA Leadership Conference in February 2019 and will be given by Kevin Stewart. CNEs will be applied for.
  - ii. Recommendation: President of that year to select the location of 4<sup>th</sup> Q meeting. Discussion.

**Motion: President of the year to select the location of the 4<sup>th</sup> Q meeting. Approved.**



- i. Membership..... Elaine Trowell
  - i. Current membership -3914
  - ii. 2<sup>nd</sup> membership drives held in Houston and San Antonio.
- j. Media.....Bre Ward
  - i. Chapters are reminded they should email the newly elected officers to Media chair for posting.
  - ii. Identified chapters, committees and officers are requested to submit their newsletter articles as soon as possible.
- k. Nursing Practice ..... Kelsea Bice
  - i. Wrote and passed resolution on Emerging Professional
  - ii. Newly developed position statement ‘New Graduate Nurses in the Emergency Department’ presented. Discussion. Motion: To accept from committee. 2<sup>nd</sup> Motion: To table decision until the February meeting and post draft position statement on website for review by members.  
**Motion:** To table decision until February 2019 meeting. Approved
- l. Pediatrics ..... Justin Millici
  - i. CPEN course held on Oct. 12<sup>th</sup> was taught by Scott DeBoer and had 25 participants.
  - ii. Qualified 12 ENPC instructors and have had 1543 nurses take the course
  - iii. ENPC 5th edition rollout is underway; rollout deadline is 12/31/2018, all 4th edition courses must be completed by 1/31/2019.
  - iv. Lack of, or ineffective internet access was identified as a potential barrier for smaller/rural areas in regards to completing the required pre-course online modules for Provider Courses and instructor updates.
  - v. Instructors need to complete their conflict of interest (COI) forms and submit them to national
- m. Professional Education ..... Kris Powell / Kayla Cehand
  - i. Outreach to Teach:
    - 1) Course was held in Longview on psychiatric medications used in the ED.
    - 2) Brochure/flyer will be posted on website.
    - 3) Still have money for a course this quarter. Contact Kris Powell.
  - ii. Cruise 2020: Proposed cruise ending on Easter is a potential problem. Will need to determine if there are any other cruises available that miss this date.
  - iii. 4 hour education event is planned for April 11, 2019 in Killeen during the Q2 2019 meeting. Potential topics identified are Human Trafficking and emerging trends in trauma. Looking for instructors.
- n. Scholarship ..... Polly Johnson
 

9 scholarships, worth \$21,000 were awarded at the Gala.
- o. Trauma ..... Courtney Edwards
  - i. TNCC Provider courses held: 371, Renewal courses: 84 TNCC Instructor courses: 20 TNCC Military courses: 23, total students educated: 4,637, 1 TICER approved
  - ii. Course integrity issuer rectified.
  - iii. Instructors need conflict of interest form (COI) completed. Instructor won't be accepted in system if not complete. Be sure to register at national office in timely manner.
  - iv. New TNCC edition is scheduled for rollout in March 2019. The format for TNCC and ENPC are similar. There is a great deal of on-line material which needs to be completed prior to the test. Test will be open book with a two hour limit. Have 2 chances to past test on line within 1 week.

- 28. Member open discussion ..... All present
  - a. ENA 50<sup>th</sup> Anniversary: Sally Snow reported the 1st meeting of the national committee has taken place. The committee wants every state heavily involved with a project / events around the Anniversary in 2020. The state liaison will help each state. Committee will help states do public outreach and are working on 2020 logo and pin. Anniversary rollout of events will be shared at SCLO in 2019 with ‘Big Surprise’. Anniversary events will start at SCLO 2020. Due to Anita Dore, there may be additional events in New York and California. May have traveling symbol of Anniversary. States are encouraged to partner with other organizations – hotels, medical supplies / pharmaceuticals, educational institutions, etc. JEN will do special 50th Anniversary supplement. Virtual morphing of ER nurse from 1970 to now, is being developed. Proposal has been made to identify the past presidents and acknowledge the highlights of their terms.

- b. Proposed Bylaws Change: Dan DiDonato reported the hiring of the Association Operations Manager (AOM) will necessitate a change to the Bylaws to include this position in the Board of Directors as a non-voting member (Article 5, Section 1, Item 10). Dan submitted the proposed bylaw change proposal to the Bylaws and SOPs Committee. The committee will post the proposed change on the website and the change will be voted on in the February meeting.
- c. Newly elected officers: Steven Jewell reminded all chapters their newly elected 2019 officers must be entered into the ENA database by Oct. 31, 2019. If elections are being held after Oct. 31<sup>st</sup>, the ENA must be notified. If any chapter has problems entering the information, contact Steven.
- d. Raise Your Hand Campaign: Steven Jewell reported, ENA President, Jeff Solheim has initiated an awareness campaign to help focus on workplace violence and Zero Tolerance. More information is available on the ENA website. Members are encouraged to review the information and take it to their memberships.
- e. Those members who attended the national convention are reminded course evaluations must be entered into the ENA database by Oct. 31<sup>st</sup> in order to obtain earned CNEs.

29. Adjourn..... Steven J Jewell  
 The meeting was adjourned at 1522.

Assignments Table

Item	Assigned to	Due Date

Approved: February 9, 2019