

Award Writing

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2019 Awards and Honors Chair

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Presentation Goals

- ▶ Available Awards
- ▶ Typical Requirements
- ▶ Good Writing

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WARNING!

BE AWARE OF DEADLINES

AND

SPECIFIC AWARD
REQUIREMENTS

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Awards in Texas ENA

- ▶ Behind the Scenes
- ▶ Rising Star
- ▶ Nursing Practice and Professionalism
- ▶ Nursing Education
- ▶ Nurse Manager
- ▶ Competency in Aging
- ▶ Team Award
- ▶ Mary LeBlond Advocacy Award
- ▶ Texas Legacy Circle

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Typical Requirements

- ▶ ENA Membership
- ▶ Professional Summary
- ▶ Narrative Statements

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ENA Membership

- ▶ Nominee must be an ENA member
- ▶ Note ENA number and local chapter on award application

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Professional Summary

- ▶ Education
 - ▶ Years, Degree, School with city/state
- ▶ Employment
 - ▶ Timeframe, Institution Name, Job, Title
- ▶ ENA Participation
 - ▶ Local, State, National with roles
- ▶ Publications
 - ▶ Publication Name and Date, Article Title
- ▶ Professional Presentations
 - ▶ Date, Topic, Event with city/state

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Narrative Statements

- ▶ Most awards require statements from two different individuals
- ▶ *Follow specific requirements for each award*

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Narrative Statements

- ▶ De-identify nominee
 - ▶ Do not mention nominee's name, institution, chapter/city/county
- ▶ Nominee's contribution to profession of nursing practice
- ▶ Nominee's contribution to education of staff, patients, community groups, professional publications or programs
- ▶ Nominee's leadership style reflects management style and positive communication style
- ▶ Nominee's commitment to care of special populations

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Narrative Statements

- ▶ Nominee's involvement in advocacy activities, efforts outside of paid time, relationship to emergency nursing or vulnerable populations, specific outcomes or impacts of these activities, enduring nature of nominee's activities
- ▶ Team projects or programs
 - ▶ How it had a positive impact on emergency nursing or patients
 - ▶ How it will be sustained and will affect a community, regional, or national initiative
 - ▶ How it has made significant contribution toward achieving ENA mission of advocacy

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High Quality Writing

- ▶ Know your nominee
- ▶ Be organized
- ▶ Use good sentence structure, punctuation, and spelling
- ▶ Be professional
- ▶ Tell a complete story

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For Further Information

- ▶ See Awards and Honors Committee webpage on the Texas ENA website
- ▶ Contact any Awards and Honors Committee member or chair
- ▶ Any Questions?

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