

Date

Name

Address

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

The Emergency Nurses Association is the professional organization for emergency nurses nationwide. The mission of the Emergency Nurses Association is to advocate for patient safety and excellence in emergency nursing practice. Your membership to the Emergency Nurses Association is expiring soon and on behalf of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(local chapter name)* of the Emergency Nurses Association I would like to encourage you to renew your ENA membership and attend our next chapter meeting. I have included the meeting details below.

**Meeting details:**

Date:

Time:

Location:

Location Address:

Location Phone Number:

Involvement in ENA offers professional practice resources, educational opportunities, networking with peers, and much more. Please consider renewing your membership so you can take advantage of all these benefits. More information is available at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(local chapter website)* and [www.ENA.org](http://www.ENA.org).

Sincerely,

Name

Title

Contact information